

**THE CITY OF SUGAR HILL
REQUEST FOR PROPOSAL FOR AUDITING SERVICES**

The City of Sugar Hill is requesting proposals from qualified firms of certified public accountants to audit its financial statements for the fiscal year ending December 31, 2007, with the option of auditing its financial statements for each of the three subsequent fiscal years. These audits are to be performed in accordance with generally accepted auditing standards, the standards set forth for financial audits in the General Accounting Office's (GAO) Government Auditing Standards (1994), the provisions of the federal Single Audit Act of 1984 (as amended in 1996) and U. S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations as well as all applicable requirements of audits for local government in the Official Code of Georgia Annotated, regulations of the Georgia Department of Audits, and applicable requirements of federal and state grantor agencies. There is no expressed or implied obligation for the City of Sugar Hill to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

To be considered, the proposer shall submit a proposal in a sealed envelope to Jane Whittington, City Clerk, at 4988 W. Broad Street, Sugar Hill, Georgia 30518 by 3:00 p.m. on December 15, 2007. A complete Request for Proposal is available through the City Clerk, jwhittington@cityofsugarhill.com.

Proposals submitted will be evaluated by the City Manager and City Clerk. The Mayor and City Council will make the final selection.