

REQUEST FOR PROPOSAL
City of Sugar Hill

PROJECT: City Sanitation Collection Contract

The City of Sugar Hill requests your proposal for the exclusive rights for sanitation collection in our City. **This collection contract will be for ALL residential and commercial customers within the City limits of Sugar Hill.** This contract will include: a “pay as you throw” bag system with the City logo imprinted on the bag, options for customers to select roll away carts (90 and 65 gallon) in addition to the bag system, commercial collection & dumpsters, construction roll-off containers for City residents and businesses, curbside recycling (glass – cans - newspaper & cardboard), two (2) recycling “dumpster” areas, curbside large item removal and accounting system that will report monthly on total revenue for all services provided in the City. **The City has approximately 5,200 households and 900 businesses (in-home and traditional).**

Following are the minimum requirements to be addressed in your Sealed Proposal:

- Total cost per box of bags, monthly cost for resident roll away cans, commercial pickup, commercial dumpster, construction roll-off, road side pick up for oversized items
- Proposed percent Franchise Fee for residential revenues (bags sales and roll away cans)
- Proposed percent Franchise Fee for all commercial revenues (includes roll-off containers)
- Proposed payment schedule for Franchise Fees to the City of Sugar Hill
- Proposed length of contract and options
- Proposed collection schedule for the City – we prefer Wednesday (our current collection day)
- Proposed penalty for excessive customer complaints for substandard service reported to the City
- Proposed fee for the collection of City government sanitation needs, if any
- **Proposed system will have to be in place and functional on November 1, 2009**

Sealed Proposals must be submitted to the City Clerk, Jane Whittington, at City Hall, 4988 West Broad Street, Sugar Hill, GA 30518, by 12:00 Noon on September 4, 2009.

If you have any questions, please contact Bob Hail, City Manager at 770-945-6716.

Thank you in advance for your quick response and bid.

The City of Sugar Hill reserves the right to reject any and all proposals.