

REQUESTS FOR PROPOSALS

PROJECT: Gary Pirkle Park Playground

OWNER: City of Sugar Hill, Georgia

Sealed **Proposals** will be received by the **City of Sugar Hill, Georgia** for a General Contract to design, deliver and install new commercial playground and other various site amenities at Gary Pirkle Park located at the intersection of Austin Garner Rd. and Suwanee Dam Rd.

Sealed **Proposals** will be received by the City of Sugar Hill at City Hall, 4988 West Broad Street, Sugar Hill, Georgia 30518, no later than **11:00 AM local time, July 29, 2009**. Proposals will be publicly opened and read aloud at this location **July 29, 2009 at 2:00 PM**. The proposals shall be read in such a manner as to avoid disclosure of the contents to competing PROPOSERS during any allowed process of negotiations. Any Proposals received after **11:00 AM** on proposal **deadline date (7/29/09)** will not be considered by OWNER. Proposals will be evaluated by OWNER and the project award is anticipated upon completion of this evaluation. **All Proposals become the property of the City of Sugar Hill. Selection of the "BEST PROPOSAL" will be determined by cost, experience in previous like projects, timeline to complete and references. The weight to be placed on each element is as follows:**

Cost	25%
Playground Design	25%
Timeline to Complete	20 %
Interview & References	20 %
Experience in like Projects	10%

BASE Proposal:

The scope of work proposed should include the following:

1. There shall be two playgrounds; one for ages 2-5 and one for ages 5-12. Both playgrounds will be covered entirely by a steel shelter (pavilion).
2. Playground must be placed within a 78' diameter with no decks above 8 feet with the highest point of 5-12 playground located at the center of the 78' diameter in order for it to fit properly under the shelter.
3. Playground shall meet all current standards and guidelines of the CPSC, ASTM, and the ADA .
4. Playground installer must be certified by the NPSI.
5. There shall be two additional separate areas outside of the shelter that shall include two bay arch swings with slash proof seats and a two bay arch swing with bucket seats.
6. Playground colors must be earth tone.
7. Play surface under shelter area only shall be bonded rubber with a thickness that meets the requirements according to the fall height the proposed playground. Play surface under and around swing bays shall be engineered wood fiber held in by plastic playground borders.
8. Explanation of any deviations to the specifications as outlined in this RFP.
9. Provide a top view site plan for the entire proposed playground area including ground protective area dimensions and 3-D color renderings of the proposed playground.
10. Provide catalogs and literature for all the manufactures products you plan to use in your proposal.
11. Total Cost not to exceed \$160,000.
12. Warranties
13. Proper business insurances must be carried.
14. Timeline to complete project.
15. Business qualifications including all certifications, professional and trade memberships.
16. References with phone numbers.

Performance and Payment Bonds are required and to be issued by a Surety listed on the Treasury as licensed in the State of Georgia, or a cashier's check in the amount of ninety-five (95%) of your total proposal. This will be discussed with the contractor chosen to complete this job.

A **mandatory** Pre-Proposal Conference is scheduled for **10:00 AM local time, Friday, July 17, 2009** at Sugar Hill City Hall at the above address.

Limitations:

All debris resulting from your work should be placed in dumpsters on site and provided by contractor. The owner shall be responsible for marking all utilities not covered by the Utilities Protection Agency.

Alternates: (If authorized by Owner)

Site visits for inspection of property will occur on a request basis. Please contact Andy McQuagge, Recreation Director, at 770.831.7413 or e-mail at amcquagge@cityofsugarhill.com.

PROPOSER shall provide one (1) original and three (3) copies of the Proposal. Each proposal must be submitted in a sealed envelope, addressed to OWNER. Each sealed envelope containing a Proposal must be plainly marked on the outside as, "**Proposal for Gary Pirkle Park Playground**". If Proposal is forwarded by mail, the sealed envelope containing the Proposal must be enclosed in another envelope to the attention of OWNER at the address previously given.

Any and all Proposals received without the aforementioned criteria enclosed will be returned to PROPOSER.

Contract will be awarded on a stipulated sum to the PROPOSER providing the Best Proposal as determined by the City after consideration of the factors set forth above and upon the completion of any discussion and negotiation process. The City will consider the base proposal plus any alternatives deemed acceptable. The City hereby notifies any and all PROPOSERS that the City will allow discussion, negotiation and revision of proposals submitted prior to award in order to obtain the best and final offers of each PROPOSER. The City shall allow all companies submitting proposals reasonably susceptible of being selected to participate in discussions, negotiations and revisions of proposals. The City shall not disclose the contents of any proposal to any competing PROPOSER and shall publicly open the Proposals in a manner that the contents of the Proposals are not disclosed to other PROPOSERS.

OWNER reserves the rights to waive any informalities or to reject any or all Proposals, to evaluate Proposals, and to accept any Proposal which in its opinion may be in the best interest of OWNER.

No PROPOSER may withdraw his proposal within 90 days of the proposal submission date.

CITY OF SUGAR HILL