

## REQUESTS FOR PROPOSALS

PROJECT: Gary Pirkle Park Sports Lighting Installation  
OWNER: City of Sugar Hill, Georgia

Sealed **Proposals** will be received by the City of Sugar Hill, Georgia for a General Contract to furnish all materials, labor and equipment necessary for installation of MUSCO Green Athletic Lighting at Gary Pirkle Park located at the intersection of Austin Garner Rd. and Suwanee Dam Rd. The City of Sugar Hill owns and will provide all MUSCO Green products.

Sealed **Proposals** will be received by the City of Sugar Hill at City Hall, 4988 West Broad Street, Sugar Hill, Georgia 30518, no later than **11:00 AM local time, April 3, 2009**. Proposals will be publicly opened and read aloud at this location **April 3, 2009 at 2:00 PM**. The proposals shall be read in such a manner as to avoid disclosure of the contents to competing PROPOSERS during any allowed process of negotiations. Any Proposals received after **11:00 AM** on proposal **deadline date (4/3/09)** will not be considered by OWNER. Proposals will be evaluated by OWNER and the project award is anticipated upon completion of this evaluation. **All Proposals become the property of the City of Sugar Hill. Selection of the "BEST PROPOSAL" will be determined by cost, experience in previous like projects, timeline to complete and references. The weight to be placed on each element is as follows:**

Cost	45%
Experience in like projects	30 %
Timeline to Complete	10 %
References	15 %

### BASE Proposal:

The scope of work proposed should include the following:

1. All underground work, wiring, installation and any additional fixtures needed for installation.
2. All underground wire in PVC conduit. Conduit above grade must be rigid galvanized conduit.
3. ALL WIRE TO BE COPPER.
4. Provide installation electrical engineered drawings.
5. Warranty on all items.
6. Timeline to complete project.
7. Business qualifications including similar projects within the last two years.
8. References for listed projects.
9. Total Costs

Owner will require a payment and performance bond prior to signing contract issued by a Surety listed on the Treasury as licensed in the State of Georgia, or a cashier's check in the amount of ninety-five (95%) of your total proposal. This will be discussed with the contractor chosen to complete this job.

Alternates: (If authorized by Owner)

Site visits for inspection of property will occur on a request basis. Please contact Andy McQuagge, Recreation Director, at 770.831.7413 or e-mail at [amcquagge@cityofsugarhill.com](mailto:amcquagge@cityofsugarhill.com).

PROPOSER shall provide one (1) original and three (3) copies of the Proposal. Each proposal must be submitted in a sealed envelope, addressed to OWNER. Each sealed envelope containing a Proposal must be plainly marked on the outside as, "**Proposal for Gary Pirkle Park Athletic Lighting Installation**". If Proposal is forwarded by mail, the sealed envelope containing the Proposal must be enclosed in another envelope to the attention of OWNER at the address previously given.

Any and all Proposals received without the aforementioned criteria enclosed will be returned to PROPOSER.

Contract will be awarded on a stipulated sum to the PROPOSER providing the Best Proposal as determined by the City after consideration of the factors set forth above and upon the completion of any discussion and negotiation process. The City will consider the base proposal plus any alternatives deemed acceptable. The City hereby notifies any and all PROPOSERS that the City will allow discussion, negotiation and revision of proposals submitted prior to award in order to obtain the best and final offers of each PROPOSER. The City shall allow all companies submitting proposals reasonably susceptible of being selected to participate in discussions, negotiations and revisions of proposals. The City shall not disclose the contents of any proposal to any competing PROPOSER and shall publicly open the Proposals in a manner that the contents of the Proposals are not disclosed to other PROPOSERS.

OWNER reserves the rights to waive any informality or to reject any or all Proposals, to evaluate Proposals, and to accept any Proposal which in its opinion may be in the best interest of OWNER.

No PROPOSER may withdraw his proposal within 90 days of the proposal submission date.

**CITY OF SUGAR HILL**