



**Sparks in the Park**  
**E.E. Robinson Park / 6:30pm – 10:00pm**  
**Saturday, July 3, 2010**



**Food Vendor Application**

Name of Business/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #'s (Day): \_\_\_\_\_ (Evening): \_\_\_\_\_ (Cell): \_\_\_\_\_

Email Address: \_\_\_\_\_ Web Address: \_\_\_\_\_

**All Food Vendors must abide by  
 Gwinnett County Health  
 Department Regulations. Any items  
 not listed will not be allowed to be  
 sold at the event.**

Please list **all food and/or drink products** to be sold at your booth: \_\_\_\_\_

\_\_\_\_\_

I hereby apply for a booth space for sale purposes in the Sugar Hill Sparks in the Park. Having done so, I hereby agree to abide by all rules and regulations previously set forth in this application. I further understand that failure to abide by said rules will result in my being removed from said event and I will not be invited nor included in future events sponsored by Sugar Hill.

The City of Sugar Hill, a Georgia Municipal Corporation, and its agents, employees, and representatives thereof, assume no liability or responsibility for injury or loss that may result to any exhibitor or his/her personal affects, including goods for sale occurring on the premises or arising under Sugar Hill Fall Festival activities and said exhibitors agree, contest, and acknowledge to hold the City of Sugar Hill harmless for any injury or loss.

I have read and fully understand all the rules and guidelines of the Sugar Hill Sparks in the Park. I further understand that the approval of this application will be subject to the decision by a review board.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please check the appropriate space/services requested. If you need additional space or electricity, you are required to purchase it at the time of application:

12' x 12' Food Vendor Space: \$250.00      \$ \_\_\_\_\_      X number of spaces \_\_\_\_\_      = \$ \_\_\_\_\_  
 Or \$350.00 for two (2) 12' x 12' spaces

Electricity (10 amps\*\*): \$5.00 (minimum connection fee)      \$ \_\_\_\_\_      X number of amps \_\_\_\_\_      = \$ \_\_\_\_\_  
 (\*\*More than 10 amps, add \$0.50 per amp)

Electricity will be used for? \_\_\_\_\_

Application Total = \$ \_\_\_\_\_

Please enclose your application and check (or credit card info) for full amount (payable to The City of Sugar Hill) before the deadline of June 1, 2010, to: City of Sugar Hill, 4988 West Broad Street, Sugar Hill, GA 30518-7915.

Questions? Contact Mr. Sam Taylor or Ms. Darcee Shafer at 770-831-7413, email: [staylor@cityofsugarhill.com](mailto:staylor@cityofsugarhill.com) or [dshafer@cityofsugarhill.com](mailto:dshafer@cityofsugarhill.com), fax 770-831-7546, [www.cityofsugarhill.com/fallfest](http://www.cityofsugarhill.com/fallfest)

MasterCard: \_\_\_\_\_ Visa: \_\_\_\_\_ Credit Card No: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
 Cardholder Name (Printed): \_\_\_\_\_ Signature: \_\_\_\_\_

**For Sugar Hill Use Only Please**

Date Received: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Check No: \_\_\_\_\_ MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ Booth Assignment: \_\_\_\_\_



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**Food Vendor's Rules and Guidelines**

1. A submitted application does not imply acceptance. All applicants will be notified as to the status of their application upon arrival.
2. Should an applicant not be accepted, application fees will be promptly returned.
3. Only one vendor or business allowed per booth.
4. Any vendor who misrepresents the content or intent of their booth will be asked to leave the Park.
5. Only food products and prices approved by the City of Sugar Hill will be allowed to be sold at the event. You will be notified as to what will be approved for sale from your list of items on the application.
6. There will be no gate or admission charge to the public for the event.
7. Vendors must provide all their own props and equipment; to include weights and tie-downs for securing tents. Trash containers, rest room facilities, and eating areas will be provided. Power will be provided ONLY as requested and outlined on the application form.
8. All spaces are 12' by 12' and will be marked and numbered. There is only ½ foot outside of the marked space for tie-downs, weights, etc.
9. **Vendors are responsible for clean-up of their areas at the conclusion of the event. Vendors can only be released from the event from a City of Sugar Hill Recreation staff member.**
10. You will be notified as to the location of your booth when you receive your vendor package.
11. All booth spaces will be outdoors.
12. Booth set-up will take place beginning at 2:00pm, July 3, 2010. All booths MUST be set up and ready by 5:00pm.
13. No vehicles are allowed to stay in the Festival area during Festival hours unless approved by the City of Sugar Hill. Vendor Parking will be in a reserved area.
14. Booths must remain open and shall not be dismantled prior to 10:00pm. After the event, all merchandise must be packed and booth completely disassembled before vehicles will be allowed into event area for loading and departure.
15. In case of rain, the event will NOT be rescheduled.

**\*\*\* Fees are non-refundable for any reason; including weather \*\*\***