Sugar Hill Gas Utility
2011 Annual Budget / Level Billing Agreement

Date: _____ **Account #:** _____

Customer Name: _____ **Phone Number:** _____

Service Address: _____ **City:** _____

Requirements / Agreement

- 12-month customer usage history.
- Good payment record (No more than (1) check returned for NSF, no more than (3) late payments, and no disconnects for late or non-payment).
- Customer will make monthly payments on time.
- Late penalties will be added to the normal monthly budget invoice and due immediately.
- **Customer subject to losing budget billing privilege and to service termination when:**
  1. Non-payment of monthly invoice within 30 days of due date.
  2. Non-payment of monthly payment plus penalties within 30 days.
  3. Payment history shows two late payment penalties in a 12-month period.
  4. At the determination of the City for any other failures to keep account current.
- In May-June 2012 the account will be reconciled. Settlement balances will be billed or credited to your account and applied to your next utility bill. In neither case will interest be accrued.
- **Current Budget / Level Billing Customers:**
  Settle-up processing will be performed in **May-June 2011**. At this time, we will review your accounts to determine the difference between your actual consumption and your budget-billed consumption. The amount due on the account (credit or debit) will be applied to the account at that time. Per your original agreement, if it is determined that there is a settlement balance due, it will be billed to your account on the next billing cycle and will be due immediately.

RENEWAL OF THE BUDGET / LEVEL BILLING PLAN IS NOT AN AUTOMATIC PROCESS.
EACH CUSTOMER MUST FILL OUT AND SIGN A NEW AGREEMENT FOR EACH YEAR.

My signature below authorizes the City of Sugar Hill to change my account to the Budget Billing Service and acknowledges that I have read and agree to the terms of the service listed above.

_____	_____	_____
Customer Signature	Date	Budget Bill Monthly Amount

ALL BUDGET OR LEVEL BILLING APPLICATIONS MUST BE FILLED OUT AND TURNED IN TO SUGAR HILL CITY HALL NO LATER THAN JUNE 4TH, 2011. THE NEXT OPPORTUNITY TO PARTICIPATE IN THE LEVEL-BILLING PROGRAM WILL BE APRIL - MAY 2012.